



How to Make a Payment or Deposit

Online Payment Center

Need to make a payment or deposit from another financial institution? You can use the Online Payment Center to quickly and securely pay your Trona Valley loan payments, or make a deposit to your Checking or Savings account.

Step 1:

From the Online Payment Center homepage, enter your Email and Password created in the Registration process.

Click [Log In](#)

Step 2 - One-Time Payment or Deposit:

Choose the Checking, Savings, or Loan account you would like to make a deposit or payment to

Click [Pay Now](#) to make a One-Time payment or deposit

See Page 5 for instructions on setting up an AutoPay (recurring) payment or deposit.

Checking and Savings accounts will always display Amount Due: \$0.00
Loan accounts display Amount Due as the scheduled payment amount
The Online Payment Center does not provide current account balances.

Step 3 - One-Time Payment or Deposit:

Select Card to make a payment or deposit using a debit card
Select Bank Account to make a one-time payment or deposit using your bank account information.

Click [Next](#)

See Page 2 for One-Time Payment or Deposit w/Card
See Page 3 for One-Time Payment or Deposit w/Bank Account



How to Make a Payment or Deposit

Online Payment Center

Step 4 - One-Time Payment or Deposit w/Card:

Enter the cardholder's First Name and Last Name
Enter the Card Number, Expiration Date (mm/yy) and CVV code from the back of the card
Enter the Billing Address associated with the card
Enter the Payment Amount

Click

There is a \$10.00 convenience fee for using the Online Payment Center.

Pay Using		Summary	
First Name	Last Name	Loan #0005	
Card Number	Exp. (mm/yy)	Amount To Pay	\$0.00
CVV		Fees	\$10.00
Billing Address		Total Payment	\$10.00
Street			
City	State		
Zip Code (5 digit)			
Enter Payment Amount			
\$ 0.00			

Step 5 - One-Time Payment or Deposit w/Card:

Review your payment information, and the disclosure. If you need to make changes, click "Back".

Click I agree to the following:

Click

Verify Payment	
Review your payment information. If you need to make changes, select "Back." When you are ready to proceed, select "Submit Payment."	
Pay To Account Ending In:	0005
Payment Date:	01/25/2019
Pay Using:	Card ending in 5678
Bill Amount:	\$50.00
Fees:	\$10.00
Total:	\$60.00
<input type="checkbox"/> I agree to the following:	
Today's date is 01/25/2019. Do you authorize Trona Valley Federal Credit Union to initiate a single transaction from your card in the amount of \$60.00 which includes a Convenience Fee of \$10.00? This amount will be applied to your Savings account ending in 0005.	

See Page 3 For One-Time Payment or Deposit w/Bank Account

If you have Questions, Comments, or Concerns,
Please call us at 800-331-6268



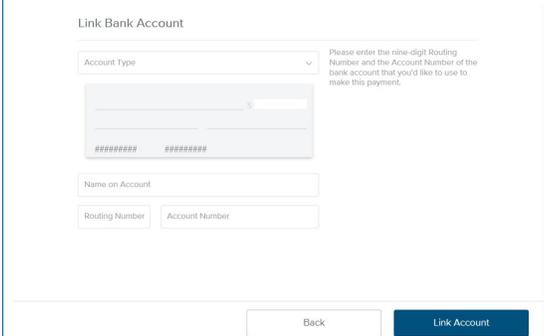
How to Make a Payment or Deposit

Online Payment Center

Step 4 - One-Time Payment or Deposit w/Account:

Choose the Account Type from the drop-down menu
Enter the Name on the Account
Enter the Routing Number and the Account Number

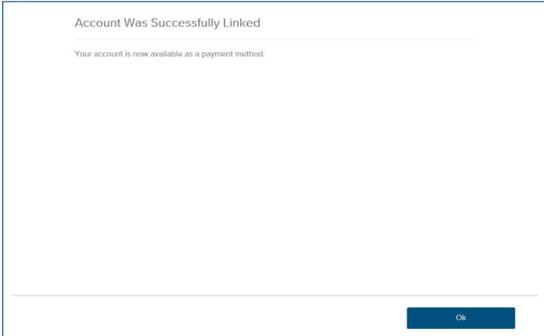
Click 



Step 5 - One-Time Payment or Deposit w/Account:

A confirmation screen appears indicating your Account is now available as a payment method.

Click 



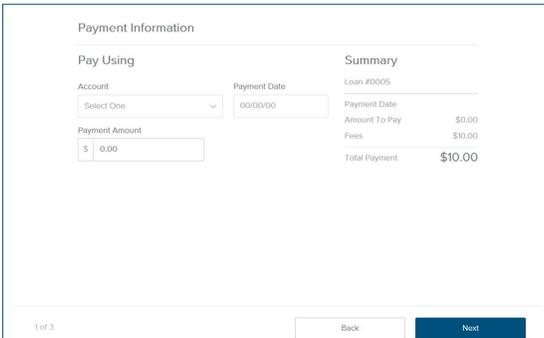
Step 6 - One-Time Payment or Deposit w/Account:

Select the Account to pay from
Enter the Payment date
Enter the Payment Amount

Click 

There is a \$10.00 convenience fee for using the Online Payment Center.

You can add another Bank Account by choosing Add Another Payment Method from the Account drop-down menu.





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Online Payment Center

Step 7 - *One-Time* Payment or Deposit w/Account:
Review your payment information, and the disclosure. If you need to make changes, click "Back".

Click I agree to the following:

Click

Verify Payment

Review your payment information. If you need to make changes, select "Back." When you are ready to proceed, select "Submit Payment."

Pay To Account Ending In:	0005
Payment Date:	01/31/2019
Pay Using:	Bank ending in 6789
Bank Routing Number:	307020550
Bill Amount:	\$50.00
Fees:	\$10.00
Total:	\$60.00

I agree to the following:

Today's date is 01/25/2019. Do you authorize Trona Valley Federal Credit Union to initiate a single-entry debit transaction from your account ending in 6789 in the amount of \$60.00 dated on or after 01/31/2019 which includes a Convenience Fee of \$10.00? This amount will be applied to your Trona Valley Federal Credit Union account ending in 0005.

2 of 3

See Page 5 for AutoPay Payment or Deposit

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How to Make a Payment or Deposit

Online Payment Center

Step 2 - AutoPay Payment or Deposit:

Choose the Checking, Savings, or Loan account you would like to make a deposit or payment to

Click to set up a Recurring payment or deposit

Checking and Savings accounts will always display Amount Due: \$0.00
Loan accounts display Amount Due as the scheduled payment amount
The Online Payment Center does not provide current account balances.

Step 3 - AutoPay Payment or Deposit:

Select the Account to pay from

Enter the Payment Amount

Select the Frequency

Enter the Start Date

Enter the End Date

Read the Recurring Transaction disclosure, and **if needed**

Click Process BEFORE?

Click

Step 4 - AutoPay Payment or Deposit:

Review your payment information, and the disclosure. If you need to make changes, click "Back".

Click I agree to the following:

Click



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Online *Payment Center*

Step 5 - *AutoPay* Payment or Deposit:
Your AutoPay has been confirmed.

Click [Done](#)

Payment Schedule Confirmed

All set! Payment has been initiated!

Paid With Account ending in 4604	Trona Valley Federal Credit Union 840 Hatching Post Dr. Green River, WY 82505 Tel: 800-331-6268 Email: operations@tronavalley.com
Frequency: Monthly Start Date: 02/07/2019 End Date: Until You Cancel	You just setup an autopayment of \$206.97

3 of 3 [Done](#)

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